



**Center for Family Life and Recovery, Inc.
Board of Directors Meeting**

Date: February 26, 2014

Time: 8am

Attendance: D. Wojnas, L. Sexton, K. Walker, K. Walters, B. Reese, M. Leist, D. Tomidy, K. Falcone, S. McCumber, J. Harrison, Staff: C. Sheets, J. Reilly, S. Joseph

Excused: P. Dunn, K. Blaney

Topic	Discussion	Resolution	Person Responsible/ Time Frame
Opening Remarks	Opened meeting at 8:00am by David Wojnas (President)		David Wojnas
Program Report Community Forum	<p>Heroin, Opium discussion community forum on 2/25/15. Very successful, heard personal success stories form members that used the services. Viewed the news cast regarding event.</p> <p>Viewed slide show regarding highlights during 2014.</p> <p>Balance score card; for every \$1.00 spent on recovery services saves \$7.00</p> <p>Medicare redesign:</p> <ul style="list-style-type: none"> - Initiatives; NYS level in partnership with Federal level - DSRIP 	<ul style="list-style-type: none"> - Provided strong service with less staff - Ended fiscally strong - 12,416 received help with CFLR 16 rehab services; \$175.00 per family <p>Dave Wojnas (President) asked “what program did better than another program from 2013 vs. 2014?” Cassandra replied “varied from year to year base on certain factors”.</p>	Cassandra Sheets

Topic	Discussion	Resolution	Person Responsible/ Time Frame
<p>Community Engagement</p>	<ul style="list-style-type: none"> - Health Homes- adult/children <p>Growth sustainability:</p> <ul style="list-style-type: none"> - CFLR priority - Strategic plan - Step up - Alignment w/primary care <p>NYS & Federal initiatives:</p> <ul style="list-style-type: none"> - Strategic partnership - Third party reimbursement <p>Target Population</p> <p>CEO Action Plan</p> <p>Action Items</p> <p>Provided slide information regarding a 2 day session: learned impact over income.</p> <ol style="list-style-type: none"> 1) What's your passion? 2) Why are you? 	<p>Gave the board members and idea of what their role is in assisting CFLR to become successful in raising money and getting the product out to the community.</p> <p>Dave Wojnas requested from Cassandra Sheets a list of EAP companies CFLR uses, so that we have a better idea who we may connect with. Cassandra will provide to board members.</p>	<p>Michael Leist</p>

Topic	Discussion	Resolution	Person Responsible/ Time Frame
President Report	Tim Foley's board resignation letter was read to board members.	<ul style="list-style-type: none"> - Board members accept w/regret. - The CFLR Golf Tournament will be named after Tim Foley 	Dave Wojnas
Consent Agenda		<p>Bi-laws are now in line and the Board is meeting bi-monthly.</p> <p>Bi-law changes; Motion- Kelly Walters, 2nd- Mike Leist; Unanimous vote to pass.</p> <p>Bi-laws; Motion- Kelly Walters, 2nd- Mike Leist; Unanimous vote to pass.</p> <p>Minutes- Motion- Kelly Walters, 2nd Kristie Falcone; Unanimous vote to pass.</p>	
Special vote or something pulled from the consent agenda	<p>Bi-laws were updated to align ourselves with Non Profit Revitalization Act</p> <p>Community Engagement Committee Minutes</p>	<p>Voted</p> <p>Revised</p>	
Finance Report	<p>401K looking strong; \$10,000 budgeted for employee match.</p> <p>Finance/HR Committee had a successful 2014.</p>	Cassandra Sheets will roll out 401K next month on 3/18/15 with staff.	Brian Reese (Treasurer)

Topic	Discussion	Resolution	Person Responsible/ Time Frame
	<p>Discussed:</p> <ul style="list-style-type: none"> - HR and Finance Committee merged - Proposed investment policy - Self Insurance- Unemployment - Dashboard created - Succession plan implemented <p>Audit is wrapping up; there are no major surprises.</p> <ul style="list-style-type: none"> - Meeting with Finance Committee in March 	<p>Brian Reese will present to Board in April the results. (Board voted to have Brian present vs. Auditors).</p>	
Critical Issues			
Next Steps/ Executive Session		<ul style="list-style-type: none"> - Continue with committees - Retreat meeting in May; will discuss details in next board meeting - Excited about 2015!! 	
Adjourn	<p>Meeting end time: 9:15am</p> <p>Next Board Meeting April 23, 2015; 8:00am Committee Dates: 3/25- HR/Audit/Finance, CEC 4/7, Gov. 5/5 with CEC.</p>	<p>Mike Leist motioned Scott McCumber 2nd No oppose</p>	

Respectfully submitted,

L. Sexton
Board Secretary