



**Center for Family Life and Recovery, Inc.  
CEC/ Fund Development meeting**

**Date:** 10/10/17/

**Time:** 8:00am

**Attendance:** Paul D, Cassandra, Mike L.

**Excused:** Bianca, Lisa S., Kelly W.,

| <b>Topic</b>                 | <b>Discussion</b>  | <b>Resolution</b>   | <b>Person Responsible/ Time Frame</b> |
|------------------------------|--|---|---------------------------------------|
| <b>Committee/Agency Role</b> | Ambassadorship – Tracking awareness<br>How is it celebrated?<br><br>What will be the message of the letter?<br>Confidentiality of commitment amount, contributions.<br>There are many ways to get there and celebrate. | Bring the board contribution down so that we can meet it.<br><br>Breaking it down- to show contribution. There is a goal set and there is a tracker. Board member, ambassador of the quarter. | Bianca/CEC                            |
| <b>Board Commitment</b>      | Accountability of the Board  | Reporting for Board Members – provide to Bianca and she can implement it and she will put it where it goes  |                                       |
| <b>Goals for committee</b>   | Ambassador Plan –<br>Commitment letter – the whole board makes 100% commitment for financial commitment  |   |                                       |
| <b>Next Agenda</b>           | Finalize the letter for Retreat<br>Finalize the example breakout Plan as to monitoring the points<br>Have everyone sign the commitment form for 2018 at the November meeting<br>Review Cover letter                    |   |                                       |

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|---------------------|------------------------------|----------------------------|---------------------------------------|
|                     | Schedule for the celebration |                            |                                       |
| <b>Next meeting</b> |                              | <b>November 14th @ 8am</b> |                                       |