

GOVERNANCE & COMMUNITY RELATIONS COMMITTEE MEETING MINUTES

Date: Tuesday, October 14, 2014
Time: 8:00A.M. –9:00 A.M.
Location: 502 Court Street, Suite 401, Utica New York (Small Conference Room)
Attendance: P. Dunn, D. Tomidy, S McCumber Staff: C. Sheets
Excused: K. Walker, K. Blaney, K. Walters, T. Foley

Topic	Discussion	Action	Person Responsible/ Time Frame
Feedback from Special Meeting	All agreed the meeting went well. Like the 30,000’ message. Like the Universal message of the Agency.	<p>Make changes on the committee level: Change fund development committee to Community Engagement Committee</p> <p>Remove Govt. Relations committee from Governance and put it with Community Engagement.</p> <p>Possibly combine Governance with Audit/Finance/HR – will set a feasibility review in 2015 – make it part of the work plan.</p> <p>Adopt the universal message have newly formed Community Engagement committee work with the message.</p> <p>All actions from the last meeting were completed by</p>	Kelly and mentors

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		Cassandra. Fund Development meets on 10/15 to move forward.	
Board Work Plan	Tabled for November Meeting. Cassandra proposed to do the Board survey.	Cassandra will send Board surveys from 2013. The committee will review and make a plan to initiate them. Goals will be set.	Cassandra and Committee
Board Terms and Officers and Meeting Dates	Dates are scheduled for 2015. All set. Terms – reviewed. Slate of Officers proposed. Terms reviewed. It was noted and all fully agreed that Kelly will be truly missed if she was to decide to leave the Board as her Term is up along with the Presidency. She offers a great deal to the Agency.	Send dates to Board meeting for information. Officers Proposed: Dave Wojnas – President- confirmed Kathy Walker Stewart – VP-confirmed Lisa Sexton- Sec.- Cassandra Brian Reese – Treasurer- Dave W. 2015 Members Terms up: Kelly Walters – Cassandra will talk to John Harrison – Dave Tomidy will call Once all confirmed the slate will be proposed to the Board for a vote 10/23.	Cassandra/Dave Tomidy/Dave Wojnas
Next Meeting	Tuesday, November 18, 2014 from 8:00A.M.-9:00A.M., CFLR, Inc.'s Utica Office (Small Conference Room) Please note the meeting is moved to the 3 rd Wednesday in honor	Agenda Items, to include: Special Meeting: <ul style="list-style-type: none"> • Review of work plan and next steps • Plan for Board assessments 	All Members

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	of Veterans Day	<ul style="list-style-type: none"><li data-bbox="1066 267 1465 300">• Mentoring program updates	

Respectfully submitted, *C. Sheets*