



---

## Compeer Specialist

Reports to: Prevention Services Coordinator  
Employment Status: Full Time Non-Exempt  
Salary: 29,000+ depending on experience and education

The Compeer Specialist is responsible for the framework of the Compeer Programs Goals, and Objectives. The Compeer Specialist oversees the day to day program and ensures outreach in the community to increase volunteers in building mentorship opportunities for friendship relationships with youth and adults diagnosed with mental health illness.

### Qualifications:

- Associates Degree in psychology, addictions, social work, education, human services, or related field
- Knowledge of mental health, substance use and behavioral issues.
- Current and valid NYS driver's license and reliable vehicle.

### Job Responsibilities:

- Outreach in the community to build mentorship.
- Background and fingerprint checks on all volunteers for Compeer.
- Monitor volunteer/friend caseloads via telephone contact and processing of volunteer reports.
- Facilitate and provide volunteer training, support sessions, and matched friend enrichment activities in a timely fashion.
- Implement surveys for value based programming.
- Develop and attend program related activities, events, health fairs, and prevention opportunities.
- Provide training presentations for volunteer recruitment including public speaking engagements at area colleges, community groups, school districts, other agencies etc.
- Provide outreach and overview of program for mental health, courts, probation etc. professionals for referrals.
- Develop and implement newsletter and other written material as necessary to build programming.
- Maintain collection of data and meet reporting deadlines for local, regional, and state components.
- Attend all trainings, monthly calls, or any other agency or Compeer Affiliated meetings/trainings.
- Provide Mental Health Awareness Education, presentations, training, virtually, in-person and on social media platforms.
- Work closely with Prevention Specialists to build compeer in local school districts and judicial system.

---

Employee's signature

---

Date

---

Executive Director's signature

---

Date