

CFLR, Inc.
502 Court St., Suite 401
Utica, NY 13502



whenthereshelpthereshope.com
Phone (315) 733-1709
Fax (315) 733-1789

**Family Peer Advocate
Job Description
(Oneida County)**

Reports to: Director of Prevention

Employment Status: Non-Exempt/FT

Salary Range: \$25,000-\$27,000

Qualifications:

- High School Diploma and 2-4 years of related experience in human services, education, mental health/addictions field. OMH Family Peer Credential preferred.
- Have lived-experience as the parent (biological, foster, adoptive) or primary caregiver of a child/youth with a social, emotional, behavioral, mental health, or developmental disability and first-hand insight to benefit clients.
- Completion of the PEP Level 1 training is required for the FPA Provisional Credential employee is responsible for attending and receiving FPA trainings and completing application process within 12 months, must renew credentialing every two years.
- Demonstrated ability in public speaking and program delivery.
- Current and valid NYS driver's license.

Job duties include:

- develop skills and strategies to empower and support other families
- empower family members to find their voice, acquire new skills, and learn how to plan and partner effectively on behalf of their child.
- foster effective parent-professional partnership and promote the practice of family-driven and youth-guided approaches.
- practice constructive advocacy at all tiers, modeling and mentoring families in those same skills.
- provide family peer support services in a variety of settings including independent community-based family support programs, schools, clinics, residential programs, health homes and HCBS, hospitals, and other community-based organizations.
- providing information and referral
- engaging families in services
- working with families to discern their strengths, needs, and priorities
- providing 1:1 assistance to help families connect to and participate in services
- accompanying parents to meetings to assure their voice is heard
- increasing parents' feelings of self-efficacy
- reducing stigma and feelings of isolation
- serving as members of child and family planning teams

*CFLR, Inc.
502 Court St., Suite 401
Utica, NY 13502*



*whenthereshelpthereshope.com
Phone (315) 733-1709
Fax (315) 733-1789*

**Family Peer Advocate
Job Description
(Oneida County)**

Job duties include (cont.):

- helping families identify goals and track progress
- supporting families to develop 'informal' networks of support
- participating as the FPA in specific evidence-based treatment models
- empowering parents by increasing their knowledge and skills
- coaching in constructive self-advocacy skills
- coaching in effective parenting strategies
- initiating and supporting parent support and skills groups
- helping families learn about special education services, procedures, and rights
- helping families understand mental health diagnoses, medication, and treatment options
- facilitating effective family-provider partnerships

Employee Signature

Date

Chief Executive Officer's Signature

Date

In support of the Americans with Disabilities Act, this job description lists only those responsibilities and qualifications deemed essential to the position. Equal Opportunity Employer.

10-8-20