CFLR BOARD OF DIRECTORS Meeting

June 25, 2020

8:00 – 9:00 am

Agenda Item	Objective	Who	Time
Opening Remarks	Welcome and Introductions	B. Reese	8:00
Staff Presentation	Updates on CFLR – What is our new COO up to?	M. Kohl	8:05
Consent Agenda	• Minutes from previous meeting • Committee Reports	B. Reese	8:20
Finance/HR Report	• Financial Statements & minutes • SBA Loan - Vote •	T. Plizga	8:25
Critical Issues	• Golf Tournament • Questions - discussion	T. Wiggins B. Reese B. Reese	8:45
Next Steps/ Executive Session	To review actions to be taken, by when and by whom	B. Reese	8:56
Adjourn	**Next Board Meeting –July 23, 2020**		9:00

Center for Family Life and Recovery, Inc.
Board of Directors Meeting

Date: May 28, 2020
Time: 8am

Attendance: Cassandra Sheets, Terry Plizga, Kelly Walters, Brian Reese, Tom Reilly, Trevor Wiggins, David Wojnas, John Lachuert, Jill Gustin, Sheila Curraro
Excused: Trevor Wiggins, Tom Reilly

Topic	Discussion	Resolution	Person Responsible/ Time Frame
Opening Remarks	Brian opened meeting 8:04am		
Consent Agenda	Review of Consent Agenda (Accepted.) - Minutes previous meeting - Committee Reports o CEC o Governance	Motion to Accept: Kelly/Paul (all in favor)	
Staff Presentation –	Updates from Cassandra	Getting ready to open the office back up, don't have a huge need to open back up, getting 30/70% into the office starting June 8th. Leadership go in and clean up the office and sanitize and get it ready for a P&P orientation. Clients are determined need to be seen in person. Progressively Go from there. Group programs are on hold until August. EE's signing a safety pledge, adhere to this and be on the same page. Doing screening and following the state safety plan. Ventilation in the office, air testing when we are in the office	Cassandra

Respectfully submitted,
Tom Reilly
Board Secretary

Topic	Discussion	Resolution	Person Responsible/ Time Frame
		and not moving the air, crack some windows have some ventilation. Hired a Recovery Services Director – hybrid position to start with to build our recovery services more. A more effective and efficient system. – Bonnie Carr	
Finance Report (Terry)	Auditors report does contain some unbiased options Significant – revenue recognition – entry that's they had to make that weren't made that on the revenue side that weren't material Overall Revenue increased overall Industry focus – standard lease adjustment has been postponed another year. Footnotes down the road a right to use asset (not a big factor) 2 letters – significant deficiency/material weakness (not concerning – letter will be better because the expense accrual will be removed) April financials – current assets 1.148 Net 759K – good strong balance sheet Deficiency -8K after all YTD a loss of 5K Cushion with unemployment and occupancy reserve. Utilize the PPP – flooding with forgiveness information. Payroll in the 8 week period and putting again the expenses and how much of the PPP we are using to figure out how to utilize the PPP have talked about keeping the loan at 1%	Had a good year this year Good equity Submit 990 to Grants.gov Vote – with pending changes Dave/Trevor (all in favor) Kudos to Cassandra and Richard Look at in the long run – departments, programs and expenses for uncharted times Industry standard – hiring Bonnie Carr do a good review of the recovery and clinical services. Efficiency Funding sources anticipate some resource hits but not predictable at this point.	Terry Cassandra

Respectfully submitted,
Tom Reilly
Board Secretary

Topic	Discussion	Resolution	Person Responsible/ Time Frame
	5500 Completed Census and Match As soon as 5500 is done	Some of the state money needs to be used. Our funding still hasn't changed or stopped. EAP's are regularly paid. OCFS money has not been guaranteed but still moving along. OMH and OASAS and schools are continuing to pay. Long term could use that PPP taking the money not applied to the CFR and putting it toward the PPP. Finance committee will review.	Cassandra
Critical Issues	Event Fundraising Breakfast is cancelled and Golf and Light of Hope event are still looking like business as usual.	Motion to Accept No motions to accept	Brian
Adjourn	Next meeting June 25th,2020 8am	Motion to adjourn Kelly/John (all in favor)	

Respectfully submitted,
Tom Reilly
Board Secretary

Center for Family Life and Recovery, Inc.
CEC/ Fund Development meeting

Date: 6/17/2020
Time: 9:00am
Attendance: Heather, Cassandra, Trevor, Paul, Kelly, Michele
Excused: Tom

Topic	Discussion	Resolution	Person Responsible/ Time Frame
Golf Tournament	Work on Raising Money unconventionally – More raffle prizes Do 9 holes with brunch option starting in the am Need – Tent and tables Car Sponsorship – Carbone is a No Will reach out to Davidson's and see if they are able to. Otherwise Tim will give info for this.	Board work on Sponsors and Prizes Go back to normal next year	Heather will talk to Shawn about this Heather and Tim
Next meeting	**To Be Decided**		

Center for Family Life and Recovery, Inc.
Finance/Governance Combined

Date: May 20, 2020
Time: 12pm - Virtual
Attendance: Richard R., Cassandra, Terry P., Dave W., Brian R., Trevor, Binadio – Heather and Richard Zwiefel
Excused: Tom Reilly

Topic	Discussion	Resolution	Person Responsible/ Time Frame
Financials	Investments are up Revenue is lower with United Way Not funding CMS is down because employee left Oneida County contract change will only pay what are spent Salaries are up due to hiring Government Grants are down a bit funding for youth bureau funding is down and might have a 10% - 50% cut for this. Groups and SIST is down – due to	Pull investments out of revenue At a loss for the United Way funding Meetings every month to make sure that the money is spent – can make that money up and still get the money that is contract to us School contracts are down because schools are closed. Other than salaries – Expenses are in a good place. Cassandra has been talking with them Stuart will be retiring	Richard and Cassandra

Topic	Discussion	Resolution	Person Responsible/ Time Frame
	COVID – Community Partners is down a bit but will be in IDP is down due to COVID but very little expenses in regards to this.	Bonnie Carr is working on what programs need to be worked on and where to go with it. Have part time coordinator so limited expenses in this department.	
Balance Sheet	Very strong balance sheet Nice cushions and want to keep it that way. Anything on Accounts receivable	Taking on some additional services to help with the salary They have been paying but delayed. County is on a quarterly EAPS payments are slow but getting better.	
PPP Review Worksheet	Accurate and up to date 237,905 PPP amount Gross amount does not include the county contracts Extended 24 weeks – see what is left to put toward the next payroll	Take out taxes since it is the gross amount Will look at expenses that are in regards to the payroll Increase the rent to 40% Continue until you get to the amount spent, it should all be forgiven	Richard Will update and send back out
Audit policy updates	Changing the process Grant spending would defer to the next year and the contacts are changing to spend in the contract period so the directors will spend in the quarter.	Will change the year end spending and spend throughout the year for the budget time frame.	Richard and Directors/Cassandra
SBA Loan	Cassandra did reach out about the loan – to ask some questions Regarding the term	David – no early payoff penalty Cash flow purposes can't be used for the same as PPP Great way to fund a potential move for us	

Topic	Discussion	Resolution	Person Responsible/ Time Frame
Moving Spaces	Could hold onto it incase needed for the 12 months for cash flow. All in agreement to go for the SBA Loan – yes motion for the board to approve Still looking to have a move and working on spaces depending on the programs and the recovery center. Still need space in Utica for counseling and recovery.	Not a cash flow but is there some other way to use it? 12 months before payments are to start Will be voted on at the board Building a partnership with Rome and see about a community building. Keep discussing options. Working on a plan.	
July 2020 Finance Meeting	July 15, 2020 at 12pm		

Respectfully submitted, *H. Youda*

6/15/2020 9:36am

CFLR
Statement of Revenue and Expen
Current Period: 5/1/2020 - 5/31/20
Year-to-Date: 1/1/2020 - 5/31/202

	Current Year Current Period	Current Year Year-to-Date	Prior Year Current Period
Revenue			
Contributions/Donations	312.45	1,112.45	0.00
Donations Compeer	0.00	0.00	1,500.00
United Way Revenue	0.00	404.21	3,707.67
Fund Raising Event	0.00	7,618.45	0.00
Government Grants	74,858.46	378,036.51	78,437.77
Contract Revenue	27,920.44	210,910.69	41,133.68
Parole/SIST Revenue	2,540.00	16,225.00	4,695.00
Community Partner Grant	11,436.58	31,217.05	18,953.93
Recovery Training Fees	0.00	600.00	0.00
Program Fees - Individ	102.00	2,483.00	1,705.00
IDP fees	0.00	4,721.00	4,176.00
DRT fees	0.00	1,040.99	520.43
EAP Service fee	16,371.15	89,803.66	15,992.15
EAP Liberty Resources	2,616.93	16,518.67	0.00
Compeer Revenue	666.67	3,333.33	666.67
City of Utica CDBG	0.00	1,500.00	0.00
Interest Income	19.02	65.48	18.40
Unrealized Gain on Investment	10,300.76	(16,762.52)	(11,539.82)
Miscellaneous Income	5.00	1,782.26	5.00
Revenue	147,149.46	750,610.23	159,971.88
Expenses			
Salaries Direct Staff	97,603.93	528,447.12	83,468.57
FSP On Call	150.00	450.00	150.00
Salaries Administrative/P.A.	12,478.24	68,947.07	11,535.62
Health Insurance	5,205.87	17,226.57	208.75
Life Insurance	194.95	968.98	212.34
Long Term Disability	295.91	1,467.17	321.60
FICA Expense	8,074.05	44,151.91	7,281.36
Workers Compensation	1,304.66	4,175.43	1,314.08
NYS Unemployment	0.00	2,511.00	0.00
401k Match Expense	833.33	4,166.65	833.33
Professional Fees/ Supervision	1,002.50	2,632.50	640.00
Audit Expense	883.37	4,416.85	883.37
Supplies	4,443.16	16,907.35	2,925.77
Training/Materials	0.00	35.00	0.00
Marketing Expense	1,664.60	2,374.60	850.00
Insurance Expense	1,154.09	7,866.79	1,224.67
Telephone Expense	1,724.28	10,940.27	3,059.21
Postage Expense	0.00	860.15	200.00
Rent Utica	8,367.67	41,838.35	7,723.50
Rent Herkimer	650.00	3,250.00	650.00
Rent Rome	800.00	4,000.00	800.00
Rome Utilities	134.45	671.66	117.03
Equipment	5,044.00	5,044.00	0.00

Equipment Rental-Lease	325.00	1,853.36	433.75
Setup/Background Check	0.00	25.00	0.00
Website/Tech Fees	4,154.29	21,796.77	4,746.13
Printing	0.00	762.55	343.30
Travel	146.29	5,705.21	2,989.46
Conference/Training	85.00	760.00	2,769.89
EAP subcontact	0.00	0.00	65.00
Client Programming Expense	0.00	267.77	100.00
Dues/Membership Fees	0.00	1,310.00	209.00
Admin Fees	77.87	393.96	70.21
Depreciation Expense	1,450.00	7,250.00	1,700.00
PayPal Fees	60.00	150.00	30.00
Bank Fees	136.34	625.60	154.06
Payroll Fees	884.78	5,827.75	919.40
Fund Raising Expense	0.00	0.00	0.00
Miscellaneous Expense	660.00	708.00	0.00
Expenses	159,988.63	820,785.39	138,929.40
Excess or (Deficiency) of Revenue Over Expenses	(12,839.17)	(70,175.16)	21,042.48

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Prior Year Year-to-Date
529.49
1,500.00
10,071.71
11,034.75
414,232.06
189,255.33
23,840.00
38,892.49
0.00
10,245.00
19,781.00
2,794.71
89,553.07
0.00
3,333.33
1,500.00
56.76
18,970.93
786.88
836,377.51
490,089.12
750.00
65,418.30
1,285.90
1,043.12
1,686.63
41,798.33
7,854.49
0.00
4,166.69
4,560.00
4,416.85
16,106.33
0.00
5,796.82
8,290.28
13,149.02
800.00
34,757.50
3,250.00
3,400.00
586.70
0.00

1,842.50
188.00
22,257.18
644.10
12,673.79
5,429.09
130.00
756.87
1,301.50
342.81
8,500.00
120.00
802.61
6,475.34
2,640.00
5,387.22
778,697.09
57,680.42

6/15/2020 9:38am

CFLR
Balance Sh
As of Date: 5/3

	Current Year
Assets	
Current Assets	
Operating	258,159.54
Recreation	1,163.16
Payroll	4,222.11
Savings	247,099.68
Unemployment Acct	50,677.24
Occupancy Reserve	12,500.00
Investment Acct	306,783.16
Accounts Receivables	202,601.80
Miscellaneous Receivable	6,780.00
Current Assets	1,089,986.69
Fixed Assets	
Equipment	111,460.99
Computer Equipment	87,102.35
Furniture	26,253.98
Accum Depreciation	(178,032.95)
Fixed Assets	46,784.37
Other Assets	
Rent Deposit Court St	2,000.00
Rome Office Security Deposit	1,400.00
Herkimer Office Security Deposit	650.00
Rome office utility deposit	130.00
Other Assets	4,180.00
Assets	1,140,951.06
Liabilities & Net Assets	
Liabilities	
Current Liabilities	
Accounts Payable	6,972.06
Dental Insurance Payable	215.66
Vision Payable	(364.69)
Disability Payable	1,418.47
New York Paid Family Leave	1,003.53
United Way Withholding	(373.87)
Employee 401k	(128.47)
Accrued 401k Match	24,167.09
Allstate & Colonial-Ins.	116.78
Miscellaneous W/H	680.83
Life Insurance/Employee Paid	1.53
Accrued Audit	2,918.17
Accrued Salary	54,381.31
Accrued Rent	23,360.40
Accrued Vacation	15,915.21
Accrued Taxes	4,031.29
Accrued Expenses	1,635.33

M&T Paycheck Protection Program - Loan	237,905.00
Deferred Revenue	14,194.19
Deferred Revenue EAP	15,871.15
Current Liabilities	403,920.97
Liabilities	403,920.97
Net Assets	
Unrestricted Fund Balance	577,355.19
Board Restricted – Compeer Funds	36,792.00
Board Restricted Recovery Funds	110,822.90
United Way Restricted Fund Balance	5,185.00
Temporarily Restricted FB	6,875.00
Net Assets	737,030.09
Liabilities & Net Assets	1,140,951.06

heet
31/2020

Prior Year
245,351.53
1,598.10
3,856.97
200,247.32
50,623.36
0.00
295,122.15
198,767.59
1,595.00
997,162.02
111,460.99
85,503.35
26,253.98
(161,842.74)
61,375.58
2,000.00
1,400.00
650.00
130.00
4,180.00
1,062,717.60
11,121.50
85.70
(453.07)
(349.40)
889.74
240.63
(128.47)
24,167.13
174.56
1,224.56
1.53
4,117.73
54,997.14
32,505.17
12,775.26
4,190.37
1,635.33

0.00
91,797.72
15,992.15
254,985.28
254,985.28
655,117.42
36,792.00
110,822.90
5,000.00
0.00
807,732.32
1,062,717.60

6/17/2020 12:20pm

CFLR
A/R Aging Report
As of Date: 5/31/2020
Aged By: Due Date

Invoice #	Post Date	Due Date	Doc Date	Current	1 - 30	31 - 60
Billing Group: <none>						
BOCES-Madison Oneida						
183	5/31/2020	5/31/2020	5/31/2020	1,040.00	0.00	0.00
Total:				1,040.00	0.00	0.00
Camden Central School District						
12312019	12/31/2019	12/31/2019	12/31/2019	0.00	0.00	0.00
181	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	520.00
Total:				0.00	0.00	520.00
City Of Utica CDBG						
3312020	3/31/2020	3/31/2020	3/31/2020	0.00	0.00	0.00
Total:				0.00	0.00	0.00
Community Recovery Center						
0.	1/9/2020	11/30/2019	11/30/2019	0.00	0.00	0.00
Total:				0.00	0.00	0.00
Compeer-OJJDP Youth Mentoring Grant						
112	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	2,075.65
113	5/31/2020	5/31/2020	5/31/2020	2,186.58	0.00	0.00
Total:				2,186.58	0.00	2,075.65
Dual Recovery Training						
5312020	5/31/2020	5/31/2020	5/31/2020	1,538.17	0.00	0.00
Total:				1,538.17	0.00	0.00
Family Support Program						
4302020	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	19,529.77
5312020	5/31/2020	5/31/2020	5/31/2020	19,401.13	0.00	0.00
Total:				19,401.13	0.00	19,529.77
Heart Share St. Vincent's Services						
11302019	11/30/2019	11/30/2019	11/30/2019	0.00	0.00	0.00
Total:				0.00	0.00	0.00
Herkimer Co TANF Grant						
4302020	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	1,764.36
5312020	5/31/2020	5/31/2020	5/31/2020	3,061.90	0.00	0.00
Total:				3,061.90	0.00	1,764.36
Herkimer Co. DSS						
3312020	3/31/2020	3/31/2020	3/31/2020	0.00	0.00	0.00
4302020	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	1,017.50
5312020	5/31/2020	5/31/2020	5/31/2020	660.00	0.00	0.00
Total:				660.00	0.00	1,017.50
Impact Program						
10312017-2	10/31/2017	10/31/2017	10/31/2017	0.00	0.00	0.00
10312018	10/31/2018	10/31/2018	10/31/2018	0.00	0.00	0.00
10312019-1	10/31/2019	10/31/2019	10/31/2019	0.00	0.00	0.00

Total:				0.00	0.00	0.00
Liberty Resources, Inc.						
4302020	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	3,918.59
5312020	5/31/2020	5/31/2020	5/31/2020	2,616.93	0.00	0.00
Total:				2,616.93	0.00	3,918.59
Mohawk Valley Community Action Agency						
001494	4/1/2020	4/1/2020	4/1/2020	0.00	0.00	1,711.50
Total:				0.00	0.00	1,711.50
Mohawk Valley Psychiatric Center						
7312019	7/31/2019	7/31/2019	7/31/2019	0.00	0.00	0.00
Total:				0.00	0.00	0.00
Neighborhood Center						
712019	7/1/2019	7/1/2019	7/1/2019	0.00	0.00	0.00
Total:				0.00	0.00	0.00
North Point Defense						
001466	1/1/2020	1/1/2020	1/1/2020	0.00	0.00	0.00
Total:				0.00	0.00	0.00
NYS-OSC- SIST						
5312020	5/31/2020	5/31/2020	5/31/2020	2,500.00	0.00	0.00
7312019-1	7/31/2019	7/31/2019	7/31/2019	0.00	0.00	0.00
Total:				2,500.00	0.00	0.00
NYS-OSC-Parole						
1062	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	30.00
1063	5/31/2020	5/31/2020	5/31/2020	40.00	0.00	0.00
3312019-2	3/31/2019	3/31/2019	3/31/2019	0.00	0.00	0.00
3312020	3/31/2020	3/31/2020	3/31/2020	0.00	0.00	0.00
9302019	9/30/2019	9/30/2019	9/30/2019	0.00	0.00	0.00
Total:				40.00	0.00	30.00
OMH-NY						
1212017	12/1/2017	12/1/2017	12/1/2017	0.00	0.00	0.00
Total:				0.00	0.00	0.00
Oneida Co. DSS						
2292020	2/29/2020	2/29/2020	2/29/2020	0.00	0.00	0.00
3312020	3/31/2020	3/31/2020	3/31/2020	0.00	0.00	0.00
4302020	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	405.00
5312020	5/31/2020	5/31/2020	5/31/2020	630.00	0.00	0.00
Total:				630.00	0.00	405.00
Oneida Co. Office Of Mental Health						
4302020-1	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	8,333.33
4302020-2	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	16,722.42
4302020-3	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	4,166.67
5312020-1	5/31/2020	5/31/2020	5/31/2020	8,333.33	0.00	0.00
5312020-2	5/31/2020	5/31/2020	5/31/2020	16,722.42	0.00	0.00
5312020-3	5/31/2020	5/31/2020	5/31/2020	4,166.67	0.00	0.00
Total:				29,222.42	0.00	29,222.42
Rome Memorial Hospital						
001471	1/1/2020	1/1/2020	1/1/2020	0.00	0.00	0.00

001502	4/1/2020	4/1/2020	4/1/2020	0.00	0.00	1,768.27
Total:				0.00	0.00	1,768.27
Sauquoit Valley Central School District						
183	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	520.00
Total:				0.00	0.00	520.00
Sex Offender Treatment Program						
5312020	5/31/2020	5/31/2020	5/31/2020	2,306.42	0.00	0.00
Total:				2,306.42	0.00	0.00
Suicide Prevention						
5312020	5/31/2020	5/31/2020	5/31/2020	4,510.42	0.00	0.00
Total:				4,510.42	0.00	0.00
Supportive Case Management						
5312020	5/31/2020	5/31/2020	5/31/2020	15,848.50	0.00	0.00
Total:				15,848.50	0.00	0.00
Utica Public Library						
001506	5/1/2020	5/31/2020	5/1/2020	500.00	0.00	0.00
Total:				500.00	0.00	0.00
Utica Zoo						
001478	1/1/2020	1/1/2020	1/1/2020	0.00	0.00	0.00
Total:				0.00	0.00	0.00
Workforce Development Board						
4302020-1	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	960.00
4302020-2	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	795.00
4302020-3	4/30/2020	4/30/2020	4/30/2020	0.00	0.00	1,116.00
5312020-1	5/31/2020	5/31/2020	5/31/2020	960.00	0.00	0.00
5312020-2	5/31/2020	5/31/2020	5/31/2020	1,023.00	0.00	0.00
Total:				1,983.00	0.00	2,871.00
Total:				88,045.47	0.00	65,354.06
Report Total:				88,045.47	0.00	65,354.06

61 - 90	Over 90	Total
0.00	0.00	1,040.00
0.00	0.00	1,040.00
0.00	1,140.00	1,140.00
0.00	0.00	520.00
0.00	1,140.00	1,660.00
1,500.00	0.00	1,500.00
1,500.00	0.00	1,500.00
0.00	600.00	600.00
0.00	600.00	600.00
0.00	0.00	2,075.65
0.00	0.00	2,186.58
0.00	0.00	4,262.23
0.00	0.00	1,538.17
0.00	0.00	1,538.17
0.00	0.00	19,529.77
0.00	0.00	19,401.13
0.00	0.00	38,930.90
0.00	360.00	360.00
0.00	360.00	360.00
0.00	0.00	1,764.36
0.00	0.00	3,061.90
0.00	0.00	4,826.26
1,155.00	0.00	1,155.00
0.00	0.00	1,017.50
0.00	0.00	660.00
1,155.00	0.00	2,832.50
0.00	7,646.00	7,646.00
0.00	7,999.00	7,999.00
0.00	8,120.00	8,120.00

0.00	23,765.00	23,765.00
0.00	0.00	3,918.59
0.00	0.00	2,616.93
0.00	0.00	6,535.52
0.00	0.00	1,711.50
0.00	0.00	1,711.50
0.00	10.00	10.00
0.00	10.00	10.00
0.00	700.00	700.00
0.00	700.00	700.00
0.00	1,837.50	1,837.50
0.00	1,837.50	1,837.50
0.00	0.00	2,500.00
0.00	825.00	825.00
0.00	825.00	3,325.00
0.00	0.00	30.00
0.00	0.00	40.00
0.00	20.00	20.00
30.00	0.00	30.00
0.00	170.00	170.00
30.00	190.00	290.00
0.00	11,429.00	11,429.00
0.00	11,429.00	11,429.00
0.00	2,520.00	2,520.00
922.50	0.00	922.50
0.00	0.00	405.00
0.00	0.00	630.00
922.50	2,520.00	4,477.50
0.00	0.00	8,333.33
0.00	0.00	16,722.42
0.00	0.00	4,166.67
0.00	0.00	8,333.33
0.00	0.00	16,722.42
0.00	0.00	4,166.67
0.00	0.00	58,444.84
0.00	1,768.27	1,768.27

0.00	0.00	1,768.27
0.00	1,768.27	3,536.54
0.00	0.00	520.00
0.00	0.00	520.00
0.00	0.00	2,306.42
0.00	0.00	2,306.42
0.00	0.00	4,510.42
0.00	0.00	4,510.42
0.00	0.00	15,848.50
0.00	0.00	15,848.50
0.00	0.00	500.00
0.00	0.00	500.00
0.00	450.00	450.00
0.00	450.00	450.00
0.00	0.00	960.00
0.00	0.00	795.00
0.00	0.00	1,116.00
0.00	0.00	960.00
0.00	0.00	1,023.00
0.00	0.00	4,854.00
3,607.50	45,594.77	202,601.80
3,607.50	45,594.77	202,601.80