

**Center for Family Life and Recovery, Inc.
Board of Directors Meeting**

Date: September 28, 2017

Time: 8am

Attendance: Cassandra Sheets, Lisa Sexton, Terry Plizga, Kelly Walters, Brian Reese, David Wojnas, Andrea LaGatta, Brian Ehrhard, Barbara Calandra, Paul Dunn, Mike Leist,

Excused: Rev. Frank Graichen

Topic	Discussion	Resolution	Person Responsible/ Time Frame
Opening Remarks	Opened meeting at 8:03 AM		
Consent Agenda	Review of Consent Agenda (Accepted.) All in favor –	Motion to Accept: Kelly/Paul	
Staff Presentation – Jodi Warren – Concealing Secrets	Concealing Secrets Unveiling – 8:05AM		
Financial Report (<i>Brian R.</i>)	Balance sheet – phone system paid for included in these numbers. Not borrowing from the line of credit, borrowing from ourselves. Will be discussed in the next meeting Income statement – Following Budget – 20K in the black, budget a break even Fringe – AOH(Administrative overhead) 15% charged doesn't calculate in the FundEz.	Next Finance meeting – new system is working well. Budget will be worked on by the next meeting. 2018 there will be comparative numbers with the new system. Richard will be working on that, all the budgeting is the result of the CPA we had last year.	

Respectfully submitted,
David Wojnas
Board Vice President

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Critical Issues	<p>Kristie Falcone Resignation Golf Tournament – Brian looks like 16K-17K Board would like to keep the location and date. Retreat Plan – Governance</p> <ul style="list-style-type: none"> • Board Commitment • Past Issues – Resolving • Board Leadership – Committee • Succession Planning • Work on the board more fun, efficient. 	<p>Accepted – Kelly/Dave Outcome – great Ambassador work. A few possible board members, people wanting to help with raising funding for next year.</p> <p>Lee Livermore will Chair the retreat.</p>	Dave
NHC – Strategic Plan Partnership committee	<p>Updates: Cassandra does not want to merge and become the NHC, Sandy is respectful of that. CFLR has such a footprint in the community. Prevention Grant was awarded to us and then wanted CFLR collaborating with NHC. The money has to go to OASAS based program. Prevention programs for each agency are different. NHC does a wider span of prevention. We work more on drugs and alcohol. Need to sit down to work on large prevention plan.</p> <p>Where will the agency aligns in prevention, full service clinical, recovery in Herkimer County.</p> <p>Staff interviewing – Management is positive and want to keep the culture and communications.</p>	Survey was sent out to the funders to see what they think.	

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David Wojnas
Board Vice President

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	HR and Finance functioning could be stronger, with growth and movement.		
Adjourn	Close meeting Board Retreat October 24th, 2017 at 9:00 AM – 2:00PM Valley View	Motion to Adjourn: Dave/Andrea	

Respectfully submitted:H.Perry

Respectfully submitted,
David Wojnas
Board Vice President